

COMMUNICATION SKILL-60 Hrs

SECTION-1

A. GRAMMAR

15 HRS

SELF-INTRODUCTION
TENSES
CONCORD

SECTION-1

B. READING & WRITING

PASSAGES FOR COMPREHENSION

SECTION-2

A. GRAMMAR

15 HRS

PREPOSITIONS
ADJECTIVES & ARTICLES
AUXILIARY VERBS
CONDITIONALS

SECTION-2

B. VOCABULARY & COMPREHENSION

SYNONYMS
ANTONYMS

SECTION-3

A. GRAMMAR

15 HRS

VOICE
SPEECH
DEGREES
LINKERS

**Commissionerate of Collegiate Education
J K C Monitoring Cell
Curriculum**

SECTION-3

B. WRITING SKILLS

NOTE – MAKING
PRECIS WRITING
PARAGRAPH WRITING
ESSAY WRITING

SECTION-4

A. PRONUNCIATION & COMMUNICATION SKILLS

15 HRS

A COURSE IN LISTENING & SPEAKING SKILLS – BOOK 1 WITH CDS
(PRESCRIBED BY APSCHE - BOOK WITH CDS)

SECTION-4

B. NEUTRALISATION OF ACCENT

ACCENT WITH MINIMUM MTI
VOICE BASED EFFICIENCY
TELEPHONE SKILLS – ETIQUETTE
SELF-INTRODUCTION
INTRODUCING OTHERS
SEEKING PERMISSION
AGREEING & DISAGREEING
MAKING COMPLAINTS
MAKING REQUESTS

A COURSE IN LISTENING & SPEAKING SKILLS – BOOK -2 WITH CDS
(PRESCRIBED BY APSCHE - BOOK WITH CDS)

***A TOTAL OF SIXTY HOURS INCLUDING FORMATIVE AND SUMMATIVE
ASSESSMENT**

SOFT SKILLS -30 Hrs

30 HRS

Commissionerate of Collegiate Education JKC Monitoring Cell

Soft Skills	
S.No.	Grammar
1	Soft Skills : An Overview
2	Know Yourself
3	SWOT Analysis
4	Goal Setting
5	Positive Attitude
6	Body Language
7	Interpersonal Skills
8	Time Management
9	Presentation Skills
10	Just a Minute (JAM) Activities
11	Team Dynamics
12	Group Discussion
13	Etiquetter of Telephone,e-mail and SMS
14	Interview Skills
15	Preparation for Examinations

jkcmc.cce@gmail.com

apcce.gov.in

Ethical Values-10 Hrs

1. Introduction to Value Education
2. Harmony in the Human Being
3. Harmony in the Family and Society and Harmony in the Nature
4. Social Ethics
5. Professional Ethics

GENERAL STUDIES SYLLABUS FOR JKC 30 hrs

IV. General Awareness on current affairs in

Science & Technology,

Sports,

Culture,

Personalities,

Economics,

Politics

Any other subjects of importance

Current affairs of national and international importance

History of India and Indian National Movement

Indian and World Geography

Physical, Social, Economic Geography of India and the World.

Indian Polity and Governance

Constitution, Political System

Panchayati Raj

Public Policy

Rights Issues, etc.

Economic and Social Development

Sustainable Development

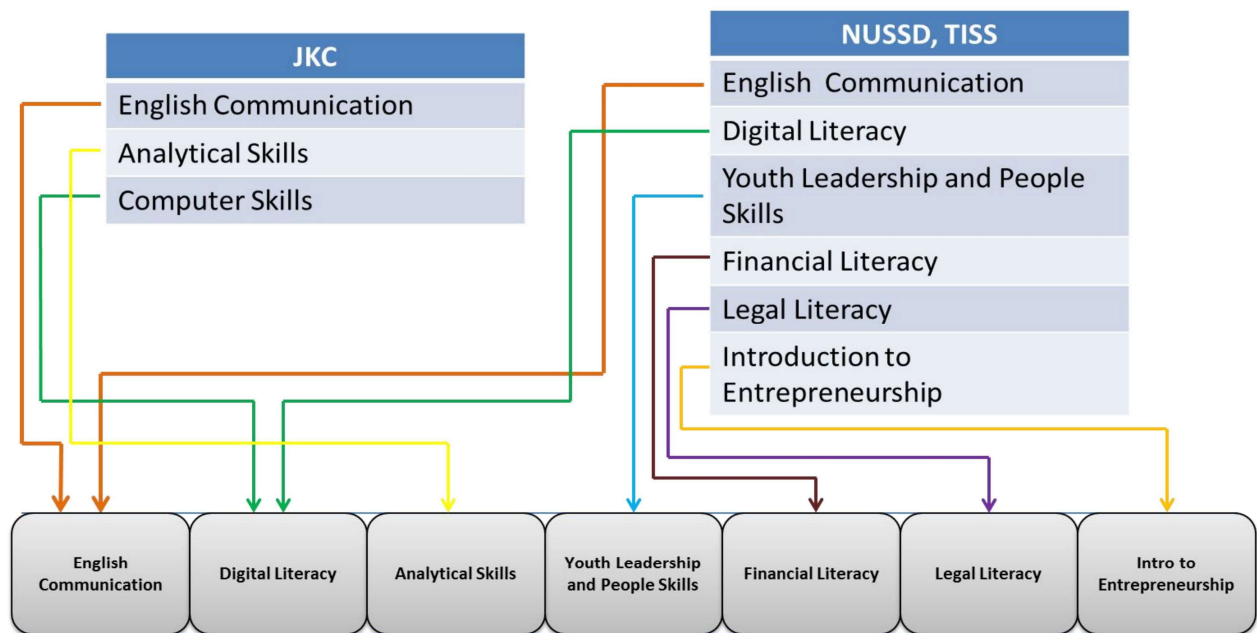
Poverty

Inclusion

Demographics

Social Sector initiatives, etc.

General issues on Environmental Ecology, Bio-diversity and Climate Change – that do not require subject specialisation



The following courses are highly relevant for students to become employable.

1. **English Communication:** Communication is the key differentiator in today's job market. Any "Good" job in India or elsewhere needs good communication skills preferably in a language widely spoken and understood worldwide and this language happens to be English. English Communication has become the language of the world. More importantly, the rise of Service industry in India has made it an imperative to prepare a workforce that is very well conversant in English. The English Communication Course will enable students to understand and respond to spoken language, learn how to speak fluently and use appropriate expressions, read and comprehend different kinds of texts for different purposes and write coherently and effectively in formal and informal contexts.
2. **Digital Literacy or Computer Skills:** Nowadays, it is important for students to have basic knowledge about Computers and Information Technology (IT) because computers are used practically everywhere. It happens very often that employers hire people who are able to use PCs and may reject those who do not have at least basic computer skills. As a result, it is becoming more and more significant especially for students who study and work to develop their capability in using computer technologies. This course will provide the students with meaningful opportunities to interact with the digital medium and acquire skills that prove them employable.
3. **Analytical Skills:** Student's ability to examine information or a situation in detail in order to identify key or important elements, their strengths and weaknesses and use these to compile a persuasive argument, make recommendations or solve a problem is highly valued by the employers. Therefore, it is important to develop analytical skills in students so that they could respond to day-to-day challenges at workplace or elsewhere.

1. **Youth Leadership and People Skills:** Knowing that our youth are soon to enter the world of work, the two threads that weave the different topics together are firstly the notion of self and agency, upholding dignity of self and others; and secondly, embodying values for fairness and their action in future. Overall, the Youth Leadership and People Skills (YLPS) Course will take the student on a journey of self-discovery, awareness of one's own power and agency while simultaneously valuing diversity, becoming aware of what one does and the results that come forth, and to solve problems in an interdependent and systemic manner.
2. **Financial Literacy:** Financial Literacy is the ability or understanding to make informed judgments about money or financial services that are suited to one's needs. Giving knowledge inputs on finance and financial products is the key to helping people make informed decisions. It is well established that there is a direct correlation between people who have low levels of literacy and financial difficulties they face. So, increasing literacy and numeracy is important in making people understand financial products / services.
3. **Legal Literacy:** It is important to empower citizens through education. Legal literacy is a short course that is useful in developing a basic understanding of the Indian legal system and laws, as would apply to an ordinary person. It is extremely important in empowering the students with basic rights and enlisting their involvement in ensuring rule of law and good governance.
4. **Introduction to Entrepreneurship:** This is an introductory module designed for all the students. This course provides an opportunity for the students to appreciate and understand the core of entrepreneurship. The topics covered include: understanding of the self, goal setting, working in team, and key process in entrepreneurship. The core process in entrepreneurship and an individual's journey to entrepreneurship/decision to become an entrepreneur is introduced by creating an environment of experiential learning through games, role plays and field works. Using contextual materials and proven methods, the students learn the core elements in entrepreneurship and how entrepreneurs think and act.

B.Sc. III yr who failed in II yr.

2016-17

S.No.	Group	Subject	No. of papers	Name of Lecturer	Name of the student	Marks obtained	No. of classes	No. of students	Marks obtained	Percentage	Remarks
	BBC	Plant Tissue Culture	03		G.V. Lalitha Rao	F	17/06	05	E		
		Animal Tissue Culture			G. Usha Rani	F			E		
					P. Devi	F			E		
					Y. Alekhya	F			E		
					N. Mohini	F			E		
		Aerobic waste water Treatment	03		P. Devi	F	18/06		E		
					Y. Alekhya	F			E		
					N. Mohini	F			E		
					P. Devi	F			E		
					G.V. Lalitha Rao	F			E		
		In Vitro Fertilization	03		Y. Alekhya	F	24/06		E		
		Transgenic animals			P. Devi	F			E		
					N. Mohini	F			E		
					G. Usha Rani	F			E		
					G.V. Lalitha Rao	F			E		
		Fermentation Tech	03		P. Devi	F	25/06		E		
		Penicillin Production			Y. Alekhya	F			E		
					N. Mohini	F			E		
					G. Usha Rani	F			E		
					G.V. Lalitha Rao	F			E		

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PRINCIPAL
Visakha Govt. Degree College
For Women
Visakhapatnam-530 020

REMEDIAL COACHING ATTENDANCE REGISTER
DEPARTMENT OF BOYANY

51

Remedial classes for 1st year Botany failures

Name of the Candidate	Roll No.	12/12	12/11	12/10	12/9	12/8	12/7	12/6	12/5	12/4	12/3	12/2	12/1
1. R. Kalyani	15	P	P	P	P	P	P	P	P	P	P	P	P
2. P. Bharghavi	10	P	P	P	P	P	P	P	P	P	P	P	P
BBC II nd yr.													
3. B. Adilakshmi	1												
2. Ch. Priyanka	2												
3. G. Santhoshi Kumari	16												
4. K. Pavani Sarisha	7												
5. K. Rajalakshmi Kumeri	8												
6. L. Navya	10												
7. P. Ganga Bhavani	14												
8. R. Vijaya Santhi	19												
MBC II nd yr.													
9. E. Nookaratham	1												
10. C. Bhavani	3												
11. C. Bharathi	6												
12. G. Anjali	8												
13. K. Devi Prasanthi	9												
14. K. Poornima	10												
15. K. Kantha Lakshmi	11												

S. Padma

SNb	Roll No.	4/2/12	5/2/12	6/2/12	7/2/12	10/2/12	11/2/12	12/2/12	13/2/12	14/2/12	15/2/12	18/2/12	21/2/12	24/2/12	27/2/12	30/2/12
18	K. Arunakumari					9	9	9	9	9	9	F				
19	P. Manga.					9	9	9	9	9	9	9				
20	P. Tulasi					9	9	9	9	9	9	9				
21	R. Karulamma					9	9	9	9	9	9	9				
22	S. Priyadasini					9	9	9	9	9	9	9				
23	S. Aruna					9	9	9	9	9	9	9				
24	T. Archana					9	9	9	9	9	9	9				
25	V. Bhagyasri					9	9	9	9	9	9	9				
26	V. Sravani					9	9	9	9	9	9	9				
27	Y. Gunavathi					9	9	9	9	9	9	9				
	IIIrd MBC					9	9	9	9	9	9	9				
28	K. Padma					9	9	9	9	9	9	9				
29	K. Swathi					9	9	9	9	9	9	9				
30	M. Satyavathi					9	9	9	9	9	9	9				
31	T. Bharathi					9	9	9	9	9	9	9				
32	S. Chinnabhalli					9	9	9	9	9	9	9				

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Padma

S.NO	Name of the Student	Roll NO	8/19/16	22/11/16	29/11/16	20/10/16	Year
1.	C. Uma Maheswari	6	A	A	P	P	P
2.	C. Bhagy Lakshmi	8	P	P	P	P	P
3.	C. Anisha	7	P	P	P	P	P

BBC

S.NO	Name of the Student	Roll NO	19/16	21/19/16	25/10/16	19/10/16
1.	S. Anjali		P	P	P	P
2.	P. Kusuma		P	P	P	A
3.	D. Divya Bhavani		P	P	A	P
4.	R. Sonia		A	P	A	P
5.						

MBC

E. Radhavalu

Sudha
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VISAKHAPATNAM-20

Visakhapatnam Govt. Degree College
For Women
Visakhapatnam-530 020

REMEDIAL COACHING REGISTER

CHEMISTRY

Academic year

2016-2017

Paper II : Inorganic, Organic + Physical + General Chemistry

S.No	Group W. Sec	Topic name	No of hrs	Observer Lecturer	Name of the student	Remedial marks	No of class times	Class Attended	Marks out of 100	% of Total
1)	MPC MBC BBC	Chemistry of d-block elements + Carbonyl acids	5 hrs	M.V. Kalpana Ch. S. Anand D. Srinani	M. Alekhya CH. Uma S. Shivani K. Sonija P. Devi	F F F F F	4 hrs	4	D D D D D	
2)	MPC MBC BBC	Chemistry of f-block elements, alcohol + phenol.	4 hrs	M.V. Kalpana Ch. S. Anand D. Srinani	Alekhya V A. Lakshmi Rao M. Nookapalnam Ch. Dhana Lakshmi	F F F F	4 hrs	4	D D D D	
3)	MPC MBC BBC	Phase rule : phase diagrams + Metal Carbonyls	5 hrs	M.V. Kalpana Ch. S. Anand D. Srinani	M. Varalakshmi A. Jyothi T. Sobha Rani Md. Gousiya Begum	F F F F	5 hrs	4	C F E D	
4)	MPC MBC BBC	Introduction of Org. Chem, Halogen Compounds, Dilute solutions and colligative properties.	6 hrs	Ch. S. Anand M.V. Kalpana D. Srinani	B. Ramalakshmi G. Uma Rani	F F F	5 hrs	5	C D	
5)	MPC MBC BBC	Bonding in Metals Carbonyl Compounds + its properties.	6 hrs	M.V. Kalpana Ch. S. Anand D. Srinani	M. Nooka Ratna K. Sonija P. Devi	F F F	6 hrs	5	D E D	
6)	MPC MBC BBC	Electro Chemistry, Symmetry, Pericyclic Compounds, Asymmetric Synthesis.	5 hrs	M.V. Kalpana Ch. S. Anand D. Srinani	CH. Uma P. Devi S. Shivani A. Jyothi	F F F F	4 hrs	4	D D D D	

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Visakhapatnam Government College
for Women
2020-2021

Dept. of ECONOMICS

2015-16

First year B.A

S.No	Group	Subject/Topic	No. of hours taken	Name of the Lecturer who has taken the class	Name of the student attended	marks obtained before remedial class	no. of the classes attended by the lecturer	No of the classes attended by the student	marks obtained in the unive -sity exam after remedial classes	Percentage of improvement	Remarks
1	IB.A H.EP	micro Economics	6	Dr. K. Padma Ch. Lakshmi	1) B. Keena 2) K. Roopa bharani 3) M. Karuna 4) N. Dhanya lakshmi 5) N. Sai Pavani 6) P. Srudevi 7) P. Rupa Teje -Swarat	F F F F F F F	3+3	6 6 6 6 6 6 6	E5 D6 E5 E5 D6 D6 C7	(11)	(12)
	SW-EP				8) O. Lakshmi 9) V. Manisha	F F		6 6	E5 D6		
	PEP				10) D. Suresha 11) G. Varaha Venkata lakshmi 12) K. Naga Lakshmi 13) M. Joy thi 14) P. Srudevi	F F F F F		6 6 6 6 6	D6 E5 E5 F F		ch. Lakshmi

SOIR-14

5/2/2016

2015-16

B.A. II Year

S.No	Group	Subject / Group Topic	No. of hours taken	Name of the Lecturer who has taken the class	Name of the student attended	marks obtained before remedial class	no. of the classes attended by the lecturer	no. of the classes attended by the student	marks obtained in the university exam after remedial	percentage of improvement	Remarks
1	II B.A. HEP	Macro Economics	6	Dr. K. padma Ch. Lakshmi	1. B. Divya Devi	F	3 + 3	6	B grade		
					2. B. Santoshkumari	F		6	E		
					3. Ch. Hemalatha	F		6	E		
					4. K. Divya	F		4	F		
					5. K. Ramya	F		6	C		
					6. K. Radha	F		6	D		
					7. K. Santhi	F		6	D		
					8. L. Harathi	F		6	C		
					9. P. Santhi Kumari	F		6	E		
					10. A. Jyothi	F		6	D		
					11. E. Gangarathnam	F		6	C		

Sadhu

Ch. Lakshmi

Padma

2016-17

II B.A

S.NO	Group	subject/ Group Topic	No. of hours taken	Name of the Lecturer who has taken the classes	Name of the student attended	marks obtained before remedial class	no. of classes attended by the lecturer	no. of classes attended by the student	marks obtained in the university exam after remedial	Percentage of improvement	Remarks
①	II B.A (H.E.P)	macro Economics	6	Dr. K. Geethajai	1) G. Sri Lakshmi 2) B. Reena	F F	6 6	6 6	A E		
②	II B.A (R.E.P)	macro Economics	6	Dr. K. Geethajai	1) M. Jyothi 2) P. madhavi	F F	6 6	6 6	D C		

Seetha

PRINCIPAL
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Visakha For Women-530 020
Visakhapatnam

Shruti

Department of English
Remedial Classes. ②

S.No	Group	Topic	House	Name of the Student	Mark obtained	No. of classes taken	Classes attended	Mark obtained	-1. Impassment	Remarks
TR			Seba		obtained	by the	by the	obtained		
					Remedial	lectures	Students	after Remedial		
TR-A		1) Dialects		B. Manjiv	F	16	15	B	86%	
		2) Topping by words on a noisy evening.		Ch. Rame Devi	F	15	15	B		
		3) The sunset of words		P. Manvika	F	15	15	B		
		4) What is My Name?		A. Bhargava	F	15	15	B		
		5) Soft Skills & Communication Types		K. Sri Lakshmi	F	15	15	B		
		6) The Power of Prayer		P. Yesvika Devi	F	15	14	C		
		7) Etymology		H. P. Bhavathi	F	15	13	D		
		8) An Astrologer's Day		P. Venkatesh Babu	F	15	15	D		
		9) Basics of Listening		Ch. Deepika	F	15	13	C		
		10) The Man in Black		K. Praja	F	15	12	B		
		11) Lord Building		K. Anitha	F	15	15	D		
		12) The Lottery Ticket		K. Uma Devi	F	15	15	C		
		13) Senses		S. Anansi Selva Kumar	F	15	11	C		
		14) Stress Handling		A. Bhavani	F	15	12	B		
		15) Introduction		A. Teja	F	15	12	B		
		16) Phonetics		V. Jagadheeswari	F	15	11	C		
		17) Oral communication		B. Savarni	F	15	11	C		
		18) Mesclant of Venice			F	15	13	D		
					F	15	15	B		
					F	15	15	F		
					F	15	15	F		
					F	15	14	D		

S.No	Graph	Topic	House Name of the Student	Mark	No. of classes	Classes attended	Mark Obtained	% Imps-	Remarks
				Obtained	Taken by	by the	Obtained		
				Remedial	the Remedial	Students	Remedial		
								90%	
	II	Reason 1) Positive attitude	Allothu Ume	F	15	13	A		
		2) Body language	Bethu V. Sandhya Devi	F	15	14	B		
		3) Social Skills strategies	Boddi Kameswari	F	15	15	D		
		4) Emotional intelligence	Basa Durga Konde	F	15	12	C		
		5) Netiquette	Bathala Madhavi	F	15	12	F		
		6) Paragraph structure	Ch. Rame Babu	F	15	13	B		
		7) Development of ideas	Chakravarthy Kunti	F	15	14	A		
		8) Elements of effective	Dangali Vasanthi	F	15	15	B		
		9) Techniques of paraphrasing	Dalvi Annapurna	F	15	11	D		
		10) What makes a good summary	Emadi Sathya Devi	F	15	12	B		
		11) Stages of summarizing	Kone Lakshmi	F	15	13	F		
		12) Letter writing	Madhavi Radha	F	15	15	B		
		13) P. correspondence	Omni Alekya	F	15	14	A		
		14) Resume and Curriculum Vitae	Roddy Devi	F	15	15	C		
		15) Cover letter.	Tanaji Babu	F	15	13	B		
	III	Use	G. Dhana Lakshmi	F	13	13	B		

S.No	Group	Topic	Hours taken	Name of student	Marks obtained out of class by before remedial taken by teacher	No. of class attended by students	Marks obtained after remedial	% improvement	Remarks
I BA	Cl. Nargula	Cl. Nargula 6.1. Positive attitude		Cl. Nargula	P	15	B		
		2. Body language		Gr. Samalhi	E	14	B		
		3. Sweet/soor analysis		K. Vinodini	E	15	A		
		4. Emotional intelligence		Usha Poliso	E	11	C		
		5. Netiquette							
		6. Paragraph structure							
		7. Development of ideas							
		8. Elements of effective paraphrasing							
		9. Techniques of paraphrasing							
		10. What make a good summary							
		11. Stages of summarizing							
		12. Letter writing							
		13. E. Correspondance							
		14. Resumes and Circulera Vitar.							
		15. Jones letter							

2015-16

Commissionerate of Collegiate

Education, A.P.

PROFORMA FOR REMEDIAL

COACHING REGISTER

Name of the

department :

S NO	Group	Subject/Topic	No. of Periods/ hours taken	Name of the Lecturer who has taken the class	Names of students who attended	Marks obtained in University/ Internal Examinations before remedial coaching	Number of classes taken by the Lecturer	Number of classes attended by the student	Marks obtained in University/ Internal Examination after remedial coaching	Percentage of improvement	Remarks
1.	III B.A 1	UNIT - I UNIT - II UNIT - III UNIT - IV UNIT - V	5 HRS	K. V. N. KRISHNAMOORTHY	S. Palasi D. pavani M. Divya P. sudhitha M. Bhavani B. Srija G. Geetha K. Divya P. Anusha	E E E D E E E E E	5 HRS	5 HRS	B B B B B B B B B		
2.	II B.A	UNIT - I UNIT - II UNIT - III UNIT - IV UNIT - V	5 HRS		K. Ratha K. srathi S. venkataramanamma D. Meena kumari B. Ruupa B. Sravani P. Mami P. Puspulatha V. indira K. RuPa bhavani E. demudamma K. Teja N. Ramanamma M. karuna G. Sri kalatha N. Shanalaishmi B. Deema P. Kumbhali	E D E E E E E E E E E E E E E E E E E E	5 HRS	5 HRS	B B B B B B B B B B B B B B B B B B B B		

Commissionerate of Collegiate

Education, A.P.

PROFORMA FOR REMEDIAL

COACHING REGISTER

Name of the Department

S NO	Group	Subject/Topic	No. of periods / hours taken	Name of the Lecturer who has taken the class	Names of the students attended	Marks obtained in University Internal Examinations before remedial coaching	Number of classes taken by the Lecturer	Number of classes attended by the student	Marks obtained in University Examinations after remedial coaching	Percentage of improvement	Remarks
111	E-BA	SEM UNIS - I II III IV V	5 HRS	K. VENKATARAMA	B. Meena Ch. Meekarathnam Ch. Deepika D. Haritha E. Kusuma G. Suryalakshmi K. Poova L. Kumari P. Chantalakshmi P. Sampya P. Bhargathi S. Ramakulasi Sk. Anusha Begum S. Geetha Sathya Kumari V. Swiga Devi	C C F C P C C F C C C F C P C C	5 HOURS	5 HOURS	- B+ F C P C - B B+ B+ B B - B+ B+		

2016-17

Commissionerate of collegiate education, A.P.

PROFORMA FOR REMEDIAL COACHING REGISTER

S. NO	Group	Subject / Topic	no. of periods hours taken	name of the lecturer who has taken the class	Department	names of the student who attended	Marks obtained in internal examinations before remedial coaching	number of classes taken by the lecturer	number of classes attended by the student	Marks obtained in university percentage in internal examinations after remedial coaching	percentage of improvement	remarks
	II B.A	III SEM	8	K. Venkateswara		E. Kusuma K. Anleitha C. Omadevi B. Somathi K. Balha sou	C C C B B	8	7	C B+ B+ B+		
	I B.A	I SEM	8	K. Venkateswara		H. parameswari K. Hemalatha A. Indu B. Sowjanya G. Asha	P C B B B	8	8	B+ B+ B B C		
	III B.A	V SEM	8	K. Venkateswara		E. Denukamma U. Neemalamma G. Geetha B. Rupa B. Reema	D D D C C	8	7	B C B B B		

Remedial classes

2016-17

Group	Subject	No of Periods	Name of the Lecturer	Name of the student
UBSE	Telugu	4	N. Sarada	S. Rohini Aparna M. Sai Laxmi A. Sravani Ch. Vsha Ch. Sandhya B. Sudha T. Amitha
IBA	Telugu	4	N. Sarada P.V.R. Reddy	V. Jagadeeswar G. Srividya E. Sravani A. Ramya K. Sairami I. Suguna
Edu				
Edu				
PEP				
PEP				

Group	Subject	No of Periods	Name of the Lecturer	Name of the Student
B.Sc	Telugu	4	N. Sarada	K. Bhagyashanika M. Fathima P. Bhargavi R. Naga Anand G. Siva T. Sathya Pujitha P. Anupama
B.com	Telugu	4	P.V. Ramana Reddy	A. Vsharani B. Madhuri Ch. Dharani D. Sravan K. Satyavani N. Lijija O. Gayathri P. Varadani S. Vijaya T. Prasanthi V. Bhavani

III & IV Sem marks	No of classes taken by the lecturer		No of classes attended	III & IV Sem marks
C	4	3	2	C
P	4	4	1	C
C	4	4	4	B+
C	4	3	-	F
C	4	3	-	F
C	4	2	2	B
C	4	3	-	F
C	4	3		
P	4	4		
C	4	4		
P	4	3		
C	4	4		
C	4	3		
C	4	2		
C	4	3		
P	4	4		
P	4	4		
P	4	4		

on acc 14/3/18

II Sem marks	No of classes taken by the Lecturer	No of Classes attended	III Sem grades.
C	4	3	
C	4	3	
C	4	3	C
C	4	2	C
C	4	3	
P	4	2	B+
C	4	2	
C	4	2	C
C	4	3	A
C	4	4	B+
C	4	4	
C	4	2	B+
C	4	4	B

Friendship

2017-2018

DEPARTMENT OF ECONOMICS

GOVT COLLEGE (A) RAJAMAHENDRAVARAM

BRIDGE COURSE 2017-2018

LIST OF NON ECONOMIC STUDENTS IN IBA & IBS

IES commerce (Q)			ES COMP (S)		
Register Number	Name of the students	inter Reg. No	Register Number	Name of the student	inter Reg. No
304	P. Narashimha Murthy	M.P.C	804	J. Teja Sri sai Gowtham	MPC
306	L. Swathi	M.P.C	806	B. YASHODA GANGA RATNAM	MPC
308	K. Sumalatha	A.T	807	Ch. NIRMALA KUMARI	MPC
312	K. Vishnu murthy	A.T	811	K. Chinnna Reddy	MPC
318	D. Nanibabu	M.P.C	818	K. Ganga Ratnam	CSE
326	R. Sivayya	M.P.C	832	I. S. SUDHEER	AET
			836	R. Divya Prasad	MPC
I. B. A (H. E. T)					
410	S. Kanaka Lakshmi	AET			
411	G. Vijaya Vamsi	AET			
412	Ch. Ravikiran	AET			
423	V. Venkataratnam	M.P.C			

(B.S.C) E.S.E.M (V*)

Roll No	Name of the student	INTD	REGISTRATION NO	DEPARTMENT	SEM
2017221704	D. Ratna Kumari	M.P.C	6030	M. Srinivasa Swamy	M.P.C
1705	Ch. Venu	M.P.C	036	B.K. RAJU Durga Prasad	M.P.C
1708	M. Esthera Rani	M.P.C	023	M. Jaya Prasad	M.P.C
1711	M. Kramthi Kiran	M.P.C	6014	G. Manikanta	M.P.C
1712	P. Veerababu	M.P.C	6001	P. Krishna Mouli	M.P.C
1713	Y. Jyothi	M.P.C	010	S. Anitha	M.P.C
1714	M. Mounika	M.P.C	016	R. Dalija	M.P.C
1715	N. Nagaraveen Kumari	M.P.C		I B.A (ESC)	
1717	K.B.K Maha lakshmi	M.P.C	304	P. N. Murthy	M.P.C
1718	J. Aparna devi	M.P.C	306	L. Swathi	M.P.C
1720	B. Rama Krishna sivasi	M.P.C	308	K. Sumalatha	A.T
1721	K. Durga Bhavani	M.P.C	312	K. Vishnu murthy	A.T
1722	M. Pavan kumar	M.P.C	318	D. Nanibabu	M.P.C
1728	S. Seenamma	M.P.C	326	R. Sivayya	M.P.C
1729	R. Akhil kumar	M.P.C		I B.A (H.E.T)	
1732	T. Lakshmi Teja	M.P.C	410	S. Kanaka lakshmi	A.E.T
1734	Ch. Siva	M.P.C	411	G. Vijaya lakshmi	A.E.T
1737	P. Syam Prasad	M.P.C	412	Ch. Ravi Kiran	A.E.T
1733	N.N.V chinna	M.P.C	423	U. Venkatalowakumar	M.P.C
1707	Ch. Sunil	M.P.C		I B.A (EHP)	
				V. Ajay	M.P.C
				Y. Ravi Kiran	M.P.C
6002	D. Sai Ramani	M.P.C		P. Sathish	
6019	B. Siva sai devi	M.P.C		K.d.v. babu dora	
6037	D. Dinesh	M.P.C		L. Siva kishore	M.P.C
6015	D. Suresh	M.P.C		B. Bhavani Shankar	

I.B.S.C (K*)

BRIDGE COURSE

It is proposed to conduct bridge course classes to the NON Economic students like vocational groups & science groups in intermediate as they are weak in subject. The intensive coaching is to be given to the above students in basic concepts of Economics from 21-6-2017 to 30-6-2017

TIME TABLE

<u>NAME OF THE LECTURER</u>	<u>9 A.M TO 10 A.M.</u>
Dr. D.V. Nagaraj Rao	21-6-2017 & 22-6-2017
M. Venkateswara Rao	24-6-2017 & 26-6-2017
Dr. Anand Babu	27-6-2017 & 28-6-2017
S. SUGUNA	29-6-2017 & 30-6-2017

Srinivasa Rao
Lecturer - in - charge
Department of Economics
Govt. College (Autonomous)
RAJAHMUNDRY - G.O.L., A.P.

BRIDGE

Syllabus For Bridge Course

→

→

Economic nature & scope

→

Utility analysis

→

Demand analysis

→

Theory of Production

→

theory of values

→

theory of Distribution

Srinivas
Lecturer - in charge

Department of Economics
Govt. College (Autonomous)
RA JAHMUNDY, E.G.D., AP

IX

BRIDGE

COURSE

I.B.S.E.S (EM)

S.No	Name of the student	Group	21/6	22/6	24/6	26/6	27/6	28/6	29/6	30/6
1704	D. Ratna Kumari	M.P.C	P	P	P	P	P	P	P	P
1705	ch. venu	M.P.C	P	P	P	P	P	P	P	P
1708	M. Estheru Rani	M.P.C	P	P	P	P	P	P	P	P
1711	M. Kranthi Kiran	M.P.C	P	P	P	P	P	P	P	P
1712	P. veerababu	M.P.C	P	P	P	P	P	P	P	P
1713	Y. Jyothi	M.P.C	P	P	P	P	P	P	P	P
1714	M. Moonika	M.P.C	A	P	P	P	P	P	P	P
1715	N. Naga Praveen Kumar	M.P.C	P	A	P	P	P	P	P	P
1717	K. B. K. Maha Lakshmi	M.P.C	P	P	P	P	P	P	P	P
1718	J. Aparna Devi	M.P.C	P	P	P	P	P	A	P	P
1720	B. Rama Krishna Sai	M.P.C	P	P	P	P	P	P	P	P
1721	K. Durga Bhavani	M.P.C	P	P	P	P	P	P	P	P
1722	M. Pavan Kumar	M.P.C	P	P	P	P	A	P	P	P
1728	S. Seenamma	M.P.C	P	P	A	P	P	P	P	P
1729	R. Akil Kumar	M.P.C	P	P	P	P	P	P	P	P
1732	T. Lakshmi Teja	M.P.C	P	P	P	A	P	P	P	P
1734	ch. Siva	M.P.C	A	P	P	P	P	A	P	P
1737	P. Syam Prasad	M.P.C	P	P	P	P	P	P	A	P
1733	N.N.N. Chinna	voc	P	P	P	P	A	P	P	P
1737	ch. Sunil	voc	P	A	P	P	P	P	P	P

I.O.S.C (K*)

6002	D. Sai Ramani	M.P.C	P	P	P	P	A	P	P	P
6019	B. Siva Sai Devi	M.P.C	P	P	P	P	P	P	P	P
6037	D. Dinesh	M.P.C	A	P	P	P	P	P	A	P
6015	D. Suresh	M.P.C	P	A	P	P	P	P	P	A
6030	M. Srinivasa Swamy	M.P.C	P	P	A	P	P	P	P	P

COURSE

S.No	Name of the student	Group	21/6	22/6	24/6	26/6	27/6	29/6	29/6	30/6
036	B.K.R.V.V.D. Prasad	M.P.C	P	P	P	P	P	P	P	P
023	M. Jaja Prasad	M.P.C	P	P	P	P	P	P	P	P
6014	G. Manikanta	M.P.C	P	P	P	P	P	P	P	P
6001	P. Krishna Mooli	M.P.C	P	P	P	P	P	P	P	P
010	S. Anitha	M.P.C	A	P	P	A	P	A	P	P
016	R. Daliya	M.P.C	P	P	A	P	P	A	P	P
I B.A (ESC)										
304	P. N. Moothy	M.P.C	P	P	P	P	A	P	A	P
306	L. Swathi	M.P.C	P	P	P	P	P	P	P	A
308	K. Somalatha	A.T	A	P	P	P	P	P	P	A
312	K. Vishnu muthi	A.T	P	A	P	P	P	A	P	P
318	D. Nanibabu	M.P.C	P	P	P	P	A	A	P	P
326	R. Sivayya	M.P.C	P	P	A	P	P	P	A	P
I B.A (H.E.T)										
410	S. Karaka lakshmi	A.E.T	P	P	P	P	P	P	P	P
411	G. Vijaya lakshmi	A.E.T	P	P	P	P	P	P	P	A
412	Ch. Ravi Kiran	A.E.T	P	P	A	P	P	P	A	P
423	V. Venkatalowakana	M.P.C	A	P	P	P	P	P	P	P
I B.A (E.H.P)										
0107	V. Ajay	M.P.C	P	A	P	P	P	P	P	A
	Y. Ravi Kiran	M.P.C	P	P	P	P	P	P	P	P
	P. Sathish	VOC	P	P	P	A	P	A	P	P
	K.d.V. babu dora	C.S.E	P	P	P	P	A	A	A	P
	L. Siva kishore	M.P.C	A	P	P	P	P	P	P	A
	B. Bhavani Shankar	VOC	P	P	A	P	P	P	P	P

Reg No S.No	Name of the student	Group	21/6	22/6	24/6	26/6	27/6	28/6	29/6	30/6
IBA - B.S. comp										
804	J. Teja Sai Sai Gowtham	NPC	P	P	P	P	P	P	P	P
806	B. YASODHA Ganuru Ratnam	MPC	P	P	P	P	P	P	P	P
807	Ch. Nirmala kumar	MPC	A	P	P	P	P	A	P	P
811	K. Chinna Reddy	MPC	P	P	P	P	P	P	P	P
818	K. Ganga Ratnam	CSG	P	A	P	P	P	P	P	P
832	I. S. SUDHEER	AGT	P	P	A	P	P	P	P	P
836	R. Divya Prasad.	MPC	A	P	P	P	A	P	P	P

Handwritten signature

Signature of Lecturer
 Lecturer-in-charge
 Department of Economics
 Govt. College (Autonomous)
 WAMUNDY E.G.D.L.P

Syllabus 2017-18

1. Introduction to Biotechnology - (01)
2. scope & Importance of Biotechnology - (01)
3. Applications of Biotechnology - (01)
4. scientists and their contributions - (01)
5. Important Microorganisms used in r-DNA technology - (02)
6. Microscopy - (02)
- Total hours - (08)

S.NO	Name of the students	Marks
01.	Akula Devi	1
02.	B. Anani	2 1/2
03.	C. Nymavalli	3
04.	D. Vardhini	4
05.	D. Lakshmi	5
06.	E. Sandhya	3 1/2
07.	E. Durga devi	5
08.	G. Priyanka	2 1/2
09.	J. Sandhya	2 1/2
10.	J. Geethika	2 1/2
11.	K. Revathi	5
12.	K. Bhavani	2
13.	K. Sridevi	4 1/2
14.	M. Appalakonda	3
15.	M. Baby Rani	3 1/2
16.	M. Rajeswari	2 1/2
17.	M. Swathi	3
18.	N. Likhitha	3
19.	N. Swathi	3

S.NO Name of the Student Marks

20. P. Divya bhavathi

2

21. T. Pravalika

3 1/2

22. S. Jyothi Maheswari

3 1/2

23. S. Ratna

3

24. U. Hema lakshmi

4

25. V. Srishta

26. V. Bhavathi

27. Y. Srilakshmi

28. Y. Ramalakshmi

3

29. Y. Manasa

8 1/2

Manasa

- ① History, scope and importance of Microbiology - (02)
- ② Microorganisms like Algae, Fungi, protozoa, Bacteria and viruses - (03)
- ③ contribution of the scientists to Microbiology - (01)
- ④ Golden era of Microbiology - (02)

Total hours - 08

S.No	Name of student	Marks	(25)
1.	A. Gowri		
2.	B. Durga	8 1/2	(1)
3.	D. Valakaleshmi	7	
4.	G. Sushmala	10	(5)
5.	K. Suneelha		
6.	K. Venkata lakshmi	4 1/2	(2)
7.	K. Pavani	9 1/2	
8.	K. Sai Pritya		(10)
9.	K. Harsha Vardhini	5	(10)
10.	K. Harsha Mahini	6	
11.	K. Swapna	8 1/2	
12.	K. Pallavi	5	
13.	K. Sravani		
14.	M. Yeshwanth a		
15.	O. Hounica	10 1/2	
16.	P. Praveena	4 1/2	
17.	P. Anitha		
18.	P. S. Lalitha	6 1/2	
19.	S. Abisha	9	

S.No

Name of Student-

Marks

(25)

20.

U. Lakshmi Gowri

5 1/2

21.

V. Lakshmi

04

22.

V. KOSONA Sri

6 1/2

23.

V. V. Rajya lakshmi

24.

or any

COMMUNICATION SKILL-60 Hrs

SECTION-1

A. GRAMMAR

15 HRS

SELF-INTRODUCTION
TENSES
CONCORD

SECTION-1

B. READING & WRITING

PASSAGES FOR COMPREHENSION

SECTION-2

A. GRAMMAR

15 HRS

PREPOSITIONS
ADJECTIVES & ARTICLES
AUXILIARY VERBS
CONDITIONALS

SECTION-2

B. VOCABULARY & COMPREHENSION

SYNONYMS
ANTONYMS

SECTION-3

A. GRAMMAR

15 HRS

VOICE
SPEECH
DEGREES
LINKERS

**Commissionerate of Collegiate Education
J K C Monitoring Cell
Curriculum**

SECTION-3

B. WRITING SKILLS

NOTE – MAKING
PRECIS WRITING
PARAGRAPH WRITING
ESSAY WRITING

SECTION-4

A. PRONUNCIATION & COMMUNICATION SKILLS

15 HRS

A COURSE IN LISTENING & SPEAKING SKILLS – BOOK 1 WITH CDS
(PRESCRIBED BY APSCHE - BOOK WITH CDS)

SECTION-4

B. NEUTRALISATION OF ACCENT

ACCENT WITH MINIMUM MTI
VOICE BASED EFFICIENCY
TELEPHONE SKILLS – ETIQUETTE
SELF-INTRODUCTION
INTRODUCING OTHERS
SEEKING PERMISSION
AGREEING & DISAGREEING
MAKING COMPLAINTS
MAKING REQUESTS

A COURSE IN LISTENING & SPEAKING SKILLS – BOOK -2 WITH CDS
(PRESCRIBED BY APSCHE - BOOK WITH CDS)

***A TOTAL OF SIXTY HOURS INCLUDING FORMATIVE AND SUMMATIVE
ASSESSMENT**

SOFT SKILLS -30 Hrs

30 HRS

Commissionerate of Collegiate Education JKC Monitoring Cell

Soft Skills	
S.No.	Grammar
1	Soft Skills : An Overview
2	Know Yourself
3	SWOT Analysis
4	Goal Setting
5	Positive Attitude
6	Body Language
7	Interpersonal Skills
8	Time Management
9	Presentation Skills
10	Just a Minute (JAM) Activities
11	Team Dynamics
12	Group Discussion
13	Etiquetter of Telephone,e-mail and SMS
14	Interview Skills
15	Preparation for Examinations

jkcmc.cce@gmail.com

apcce.gov.in

2018 - 2019

Date: Page:

2018-19

Tally Course : Tally with GST.
9.7.18 to 28.09.18

No of students Attended : All the IIIrd
year B.com students

place & Time : Commerce computer Lab

Attendance : Attendance book maintained

No of qualified
students : 50

Certificates given on : 08-03-19

dev

Qualified Students	Student Signature
1. T. Anusha	T. Anusha
2. S. Mamatha	S. Mamatha
3. G. Latha	G. Latha
4. D. Tulasi	D. Tulasi
5. P. Aparna	P. Aparna
6. D. Sravani	D. Sravani
7. P. Chandana	P. Chandana
8. P. Vasantha	P. Vasantha
9. T. Swathi	T. Swathi
10. D. Preethi	D. Preethi
11. E. Ramadevi	E. Rama Devi
12. CH. Lavanya	CH. Lavanya
13. V. Bhagya Lakshmi	V. Bhagya Lakshmi
14. A. Haseena	A. Haseena
15. K. Pushpa	K. Pushpa
16. P. Revathi	P. Revathi
17. H. Swathi	H. Swathi
18. B. Ramadevi	B. Ramadevi
19. P. Vara Lakshmi	P. Vara Lakshmi
20. N. Sravani	N. Sravani
21. N. Haritha	N. Haritha
22. B. Swathi	B. Swathi
23. D. Pushpa	D. Pushpa
24. P. Renuka	P. Renuka
25. V. Neelima	V. Neelima
26. CH. Krupa	CH. Krupa

27. G. Vijaya laxmi	G. Vijaya laxshmi
28. V. Rajeswari	V. Rajeswari
29. P. Kanakavalli	P. Kanakavalli
30. K. Girija Devi	K. Girijadevi
31. A. Ramya	A. Ramya
32. A. Lavanya	A. Lavanya
33. J. chenchu laxmi	J. chenchu laxshmi
34. T. Aruna Sri	T. Aruna Sri
35. V. Aruna	V. Aruna
36. V. Devi	V. Devi
37. D. Yalmaji	D. Yelmaji
38. A. Usharani	A. usharani
39. CH. Renuka	Ch. Renuka
40. U. Bhavani	U. Bhavani
41. T. Bharu	T. Bharu
42. K. Sowjanya	K. Sowjanya
43. M. Hima bindu	M. Hima Bindu
44. CH. Thansi Rani	Ch. Thansi Rani
45. L. Bhavani	L. Bhavani
46. K. Sailatha	K. Sai latha
47. G. Kanaka Maha laxmi	G. kanaka maha laxmi
48. K. Yamini	K. Yamini
49. E. Nookarathnam	E. Nookarathnam
50. CH. Dharani	CH. Dharani

	17/9	18/9	19/9	20/9	22/9	24/9	25/9	26/9	27/9	28/9
1. T. Anusha	P	P	P	P	P	P	P	P	P	P
2. S. Mamatha	P	P	P	P	P	P	P	P	P	P
3. G. Latha	P	P	P	P	P	P	P	P	P	P
4. D. Tulasi	A	P	P	P	P	P	P	P	P	P
5. P. Aparna	P	P	P	P	P	P	P	P	P	P
6. D. Sravani	P	P	P	P	P	P	P	P	P	P
7. P. Chandana	P	P	P	P	P	P	P	P	P	P
8. P. Varantha	P	P	A	P	P	P	P	P	P	P
9. T. Swathi	A	P	P	P	P	P	P	P	P	P
10. D. Parvathi	P	P	P	P	P	P	P	P	P	P
11. E. Ramadewi	P	P	P	P	P	P	P	P	A	P
12. Ch. Lavanya	P	P	P	P	P	P	P	P	P	P
13. V. Bhagya Lakshmi	P	P	P	P	P	P	P	P	P	P
14. A. Haseena	P	P	P	P	P	P	P	P	P	P
15. K. Pushpa	P	P	P	P	P	P	P	P	P	P
16. P. Revathi	P	A	P	P	P	P	P	P	P	P
17. H. Swathi	P	P	P	P	P	P	P	P	P	P
18. B. Ramadewi	P	P	P	P	P	P	P	P	P	P
19. P. Vana Laxmi	A	P	P	P	P	P	P	P	P	P
20. N. Sravani	P	P	P	P	P	P	P	P	P	P
21. N. Kavitha	P	A	P	P	P	P	P	P	P	P
22. B. Swathi	P	P	P	P	P	P	A	P	A	P
23. D. Pushpa	P	P	P	P	P	P	P	P	P	P
24. P. Renuka	P	P	P	P	P	P	P	P	P	P
25. V. Neelima	P	P	P	P	A	A	P	P	P	P
26. Ch. Keupa	P	P	P	P	P	P	P	P	P	P
27. G. Vijaya Laxmi	A	P	P	P	P	P	P	P	P	P
28. V. Rajeswari	P	P	P	P	P	P	P	P	P	P
29. P. Karakavalli	P	P	P	A	P	P	P	P	P	A

VISAKHA GOVT. DEGREE COLLEGE (W)

MOCK TEST (2018-19)

Marks: 50

Time: 1hr

1. _____ is the shortcut to delivery note from Inventory Vouchers in Tally.

- (A) Alt+F6
- (B) Alt+F8
- (C) Alt+F9
- (D) Ctrl+F7

2. Tally package is developed by

- (A) Microsoft
- (B) Adobe Software
- (C) Apple Software
- (D) Tally Solutions

3. Single Entry mode is applicable for

- (A) Payment Voucher
- (B) Contra Voucher
- (C) Receipt Voucher
- (D) All of these

4. We can create multiple users in Tally activating

- (A) Tally Audit
- (B) Use Security Control
- (C) Both a and b
- (D) All of these

5. The shortcut used to activate calculator is

- (A) Ctrl + A
- (B) Ctrl + B
- (C) Ctrl + M
- (D) Ctrl + N

6. Voucher Class for Interest calculation created based on

- (A) Debit and Credit Note
- (B) Journal Voucher
- (C) Receipt and payment Voucher
- (D) Both a and b

7. Transfer of materials from one godown to another godown, use

- (A) Stock Journal
- (B) Purchase Journal
- (C) Manufacturing Journal
- (D) Both a and b

8. To remove a line at all reports screen, shortcut is

- (A) Alt + R
- (B) Alt + S
- (C) Alt + I
- (D) Alt + T

9. In which voucher type credit purchase entry is posted in Tally?

- (A) F5: Payment
- (B) F6: Receipt
- (C) F7: Journal
- (D) F9: Purchase

10. We can see list of Memorandum Vouchers from

- (A) Accounts Books
- (B) Cash/Bank Books
- (C) Exception Reports
- (D) Trial Balance

11. Recording of actual stock as physically verified or counted is done through
- (A) Sales
 - (B) Journal
 - (C) Stock Journal
 - (D) Physical Stock
12. Branch/Division is a group defined under
- (A) Assets
 - (B) Expenditure
 - (C) Income
 - (D) Liabilities
13. In which voucher type entry is done for TDS calculations?
- (A) F4: Contra
 - (B) F5: Payment
 - (C) F6: Receipt
 - (D) F7: Journal
14. Trial balance is prepared on _____ basis.
- (A) Monthly
 - (B) Annually
 - (C) Half yearly
 - (D) Any of the above
15. _____ is the shortcut to purchase voucher from Accounting Vouchers in Tally.
- (A) F8
 - (B) F9
 - (C) Alt+F1
 - (D) Ctrl+F1
16. To active MRP feature from Gateway of Tally initially we need to press
- (A) F10
 - (B) F11
 - (C) F12
 - (D) Alt + F1
17. We can see list of Memorandum Vouchers from
- (A) Accounts Books
 - (B) Cash/Bank Books
 - (C) Exception Reports
 - (D) Trail Balance
18. Recording of actual stock as physically verified or counted is done through
- (A) Sales
 - (B) Journal
 - (C) Stock Journal
 - (D) Physical Stock
19. In which voucher type entry is done for TDS calculations?
- (A) F4: Contra
 - (B) F5: Payment
 - (C) F6: Receipt
 - (D) F7: Journal
20. Which shortcut key is used for Select Company in Tally?
- (A) F1

(B) F3

(C) Alt+F1

(D) Alt+F2

21. Sales Tax Ledger falls under which Group?

(A) Sales

(B) Purchases

(C) Indirect Expenses

(D) Duties and Taxes

22. The shortcut key to quit from Tally is

(A) Ctrl + Q

(B) Ctrl + M

(C) Ctrl + P

(D) Ctrl + L

23. What is the full form of TCS?

(A) Tax Collected at Source

(B) Tax collected from Sales

(C) Tax Consumption at Source

(D) Tax Collected by Staff

24. What is TAN?

(A) Tax Absorb Number

(B) Tax Assignment Number

(C) Tax Account Number

(D) Tax Assessment Number

25. The shortcut used for Sales Order is

(A) Alt + F4

(B) Alt + F5

(C) Alt + F7

(D) Alt + F8

26. Voucher class is a predefined voucher type that helps to

(A) Automatic Entry

(B) Automatic Calculation

(C) Minimize Errors

(D) All of these

27. Service Tax Report can be seen from

(A) Display > Statutory Reports

(B) Display > Statutory Masters

(C) Display > Account Books

(D) Display > Day Book

28. What is the utility of Tally Vault Password?

(A) It will not show the company name in the company select list

(B) It will lock all voucher entries for that company

(C) It will lock the period of company

(D) Both a and b

29. Discount Column is available in

(A) Accounting Voucher

(B) Sales Invoice

(C) Purchase Invoice

(D) Both b and c

30. Which option from Company Info. menu is selected to create a new Company in Tally?

(A) Create Company

(B) Create

(C) New Company

(D) Company Create

31. _____ is the shortcut to purchase voucher from Accounting Vouchers in Tally.

(A) F8

(B) F9

(C) Alt+F1

(D) Ctrl+F1

32. Which group [Under] should be selected for TDS on Advertisement A/C?

(A) Indirect Expenses

(B) Indirect Incomes

(C) Sundry Creditors

(D) Duties and Taxes

33. While exporting Ledgers from Tally to Web page, we use

(A) ASCII Format

(B) HTML Format

(C) SDF Format

(D) XML Format

34. Company restore option is available in

(A) Configuration

(B) Company Features

(C) Company Information

(D) Both A & B

35. To hide the name of the Company you need to define

(A) Tally Vault Password

(B) Tally Audit

(C) Create at least one User

(D) Security Control

36. Goods returning to a Creditor after challan but before bill we need to pass

(A) Debit Note

(B) Receipt Note

(C) Rejection In

(D) Rejection Out

37. There are _____ predefined ledgers.

(A) One

(B) Two

(C) Three

(D) Four

38. Which option is used to exit Tally?

(A) Exit

(B) Quit

(C) Close

(D) Shut company

39. _____ is the shortcut to rejection out from Inventory Vouchers in Tally.

(A) Alt+F6

(B) Alt+F8

(C) Alt+F9

(D) Ctrl+F6

40. Which option is used in Tally to make changes in created company?

(A) Select Company

(B) Shut Company

(C) Alter

(D) None of these

41. Which of the following is not compulsory to create while entry in Accounts with Inventory?

(A) Stock Groups

(B) Stock Categories

(C) Stock Items

(D) Units of Measure

42. To create a sales voucher in tally, you have to press _____

(A) F5

(B) F6

(C) F7

(D) F8

43. Which of the following user type can view audit list?

(A) Administrator

(B) Owner

(C) Tally Vault

(D) Data Entry

44. Which option is used to view VAT or TDS computation?

(A) Accounts Books

(B) Display

(C) Inventory Books

(D) Statutory Books

45. Which option is used to move from one company to another when more than one companies are open?

(A) Company

(B) Company Info.

(C) Select Company

(D) Shut Company

46. _____ is the shortcut to physical stock verification from Inventory Vouchers in Tally.

(A) Alt+F4

(B) Alt+F5

(C) Alt+F7

(D) Alt+F10

47. Which option is used to view Stock Items or Group Summary?

(A) Display

(B) Statutory Books

(C) Accounts Books

(D) Inventory Books

48. _____ is the shortcut to journal from accounting vouchers in tally.

(A) F7

(B) F8

(C) Alt+F1

(D) Ctrl+F1

49. Amount payable as TDS can be known by which report in Tally?

(A) E-Return

(B) Form-26

(C) Computation

(D) Print Form 16A

50. How can data be imported in tally?

(A) Depends on number of companies

(B) One company to another company created within Tally Package

(C) Other programs - a spreadsheet or a database file.

(D) Both B and C



VISAKHA GOVT.DEGREE & P.G. COLLEGE for WOMEN
EVENT ORGANIZED REPORT
(2018-2019)



Name of Department	Dept. of English & JKC-Women
Name of Event Organized	Workshop on Personality Development
Title of the Event	Grooming and Personality Development
Date of Event Organized	22 nd DEC 2018
Name of the coordinator of the Event	Smt. P.Padma Priya
Class of the Participants	Second and final Year Students
No. of Participants	93
Name of the Expert with designation	Mr. PILLAY Head of Training AIA SINGAPORE AVIATIONS
Objective of the Event	<ol style="list-style-type: none">1. To enable the students in Projecting the Right First Impression2. To Polish the student manners to behave appropriately in social and professional circles.
Outcome of the Event	The program was attended by final year students and second year science students. Mr. Pillay from Singapore enlightened the students on the importance of grooming in creating first hand impressions and the role grooming plays in the interviews and in corporate sectors. He advised the students to possess polished manners and behaviour. Empowered the students in handling difficult situations with grace, style, and professionalism.



Mr. Pillay addressing the students



Students enthusiastically participated in the skill development program

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VISAKHA GOVT. DEGREE & P.G. COLLEGE for WOMEN
EVENT ORGANIZED REPORT
(2018-2019)



PHOTO GALLERY



Training Programme on Grooming & Personality Development on 22nd Dec 2018

ముగిసిన నైపుణ్య శిక్షణ

డా.బా.గాడ్కర్: నగరంలోని సౌత్ జైల్ రోడ్డులో గల విశాఖ ప్రభుత్వ మహిళా కళాశాలలో రెండు రోజుల పాటు నిర్వహించిన గ్రూమింగ్ అండ్ పర్సనాలిటీ డెవలప్ మెంట్ శిక్షణ గురువారం ముగిసింది. కళాశాల ఆంగ్ల విభాగం, జేకేసీ ఆధ్వర్యంలో నిర్వహించిన ఏవియేషన్ ఇన్ టేక్ ఆఫ్ అడ్వాన్స్డ్ ట్రైనింగ్ లో సింగపూర్ నుంచి వచ్చిన షిక్షా విద్యార్థినులకు పలు సూచనలు చేశారు. ఇంటర్వ్యూ సమయంలో ప్రవర్తనా తీరు, వేషభాషలు, ఆత్మవిశ్వాసం వంటి విషయాలపై విద్యార్థినులకు అవగాహన కల్పించారు. కార్యక్రమంలో కళాశాల ప్రిన్సిపాల్ డాక్టర్ ఎన్.శోభారాణి, కళాశాల వైస్ చీఫ్ ప్రిన్సిపాల్ పీవీ



శిక్షణ కార్యక్రమంలో విద్యార్థినులకు అవగాహన కల్పిస్తున్న పిల్లై

రమణారెడ్డి, జేకేసీ విభాగాధిపతి పి.పద్మప్రియ, జేకేసీ మెంటర్ వీఎన్ రాజు పాల్గొన్నారు.

సాక్షి Fri, 28 December 2018
<https://epaper.sakshi.com/c/35298354>

Press Clipping



VISAKHA GOVT.DEGREE & P.G.COLLEGE for WOMEN

EVENT ORGANIZED REPORT

(2019-2020)



Name of Department	JKC -WOMEN
Name of Event Organized	SKILL DEVELOPMENT TRAINING
Title of the Event	MAHINDRS PRIDE Skill Development Classes
Date of Event Organized	29 th JULY-2019 to 06 th AUG 2019
Name of the coordinator of the Event	Dr.P.Padma Priya, JKC Coordinator Smt. Prasanthi
Class of the Participants	Final Year Students
No. of Participants	175
Name of the Expert with designation	Miss HIMA BINDU Miss SRAVYA Miss GOUSIYA BEGUM
Contact number & Address of the Expert	APSSDC, VISAKHAPATNAM
Objective of the Event	Designed to help students identify the knowledge and skills required for obtaining and keeping employment.
Outcome of the Event	The programme enabled the individuals improve their skillsets like interpersonal communication skills, workplace responsibilities, teamwork skills, safety issues and confidence building measures.The program also focused on personal management skills for the workplace and for daily life. Students actively participated in various activities like chart preparation, events on cross cultural exchanges and skits and GD etc.


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VISAKHA GOVT. DEGREE & P.G. COLLEGE for WOMEN
EVENT ORGANIZED REPORT
(2019-2020)



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Principal addressing the students



JKC Coordinator addressing the students



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EVENT ORGANIZED REPORT
(2019-2020)



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Students participating activities



Students in Group Activity



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Students in Group Activity



Students representing various cultures as a part of activities



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EVENT ORGANIZED REPORT
(2019-2020)



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Skill activity



Expressing Views in a Group Activity

Coordinator

Devi
PRINCIPAL
 Visakha Govt. Degree College (W)
 Visakhapatnam, Andhra Pradesh



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Student Feedback in the Valedictory Function



Trophies to the best performers in the skill development program



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(2019-2020)



PHOTO GALLERY



Students presenting a program in the Valedictory function

స్కెల్స్-కమ్యూనికేషన్స్ పై శిక్షణ

విశాఖపట్నం న్యూస్ బీడర్ : విశాఖ ప్రభుత్వ డిగ్రీ మహిళా కళాశాలలో ఏపీ స్కెల్స్ డెవలప్ మెంట్ సంస్థ ఆధ్వర్యంలో జూలై 29 నుంచి ఆగస్టు 3 వరకు శిక్షణ తరగతులు నిర్వహించారు. ఈ సందర్భంగా కళాశాల ప్రిన్సిపాల్ ఎన్ శోభారాణి మాట్లాడుతూ విద్యార్థినిలు స్కెల్స్ డెవలప్ మెంట్ అందిస్తున్న సువర్ణాపకాశాన్ని సద్వినియోగం చేసుకోని మెరుగైన వైపుణ్యాలు పొందడం అభినందనీయమన్నారు. ఈ శిక్షణ ద్వారా 17 మంది విద్యార్థినిలకు సర్టిఫికేట్స్, ట్రోఫీలు పొందారు. అనంతరం కళాశాల డైరెక్టర్ కో

ఆర్డినేటర్ పి వద్దుప్రియ మాట్లాడుతూ డైరెక్టర్ సెంటర్ ద్వారా కళాశాలలో కమ్యూనికేషన్స్ స్కెల్స్, టెక్నికల్ స్కెల్స్ తదితర వైపుణ్యాల ద్వారా ఏపీ డెవలప్ మెంట్ సంస్థ ఈ సంవత్సరం నుంచి ఓరియంటల్డ్ స్కెల్స్ నిర్వహిస్తున్నట్లు తెలిపారు. ఈ కార్యక్రమంలో మహేంద్ర ప్రాద్ ఫౌండేషన్ ట్రైనింగ్ హిమబిందు, శ్రవ్య గౌస్ బేగం, కళాశాల స్కెల్స్



డెవలప్ మెంట్ కో ఆర్డినేటర్ కె ప్రశాంతి, కళాశాల వైస్ ప్రిన్సిపాల్ పివి రమణారెడ్డి, ఐక్యుఎస్ కో ఆర్డినేటర్ డా హరిక, డైరెక్టర్ మెంటార్ విఎన్ రాజు, అధ్యాపకులు, విద్యార్థినిలు అధిక సంఖ్యలో పాల్గొన్నారు.

లేడర్ Tue, 06 August 2019
www.leaderpaper.com/c/42177371



Press Clipping

Coordinator

Principal



VISAKHA GOVT. DEGREE & P.G. COLLEGE for WOMEN
EVENT ORGANIZED REPORT
(2019-2020)



PHOTO GALLERY

శిక్షణ ద్వారా మెరుగైన నైపుణ్యం



ప్రభావవార్త, విశాఖపట్నం

ప్రభుత్వం ఏర్పాటు చేస్తున్న శిక్షణ తరగతుల ద్వారా వృత్తిలో మెరుగైన నైపుణ్యం సాధించగలరని విశాఖ ప్రభుత్వ డిగ్రీ మహిళా కళాశాల ప్రిన్సిపల్ డాక్టర్ పి.వి రమణారెడ్డి అన్నారు. సోమవారం విశాఖ ప్రభుత్వ డిగ్రీ కళాశాలో ఉన్న జవహర్ నాలెడ్జ్ సెంటర్ మరియు ఆంధ్రప్రదేశ్ స్కెల్స్ డెవలప్ మెంట్ వారు సంయుక్తంగా వరల్డ్ యూత్ స్కెల్స్ డే నిర్వహించారు. ఈ సందర్భంగా రెడ్డి మాట్లాడుతూ నైపుణ్యం ప్రపంచ వ్యాప్తంగా ఉన్న యువకుల జీవితాలను మారుస్తుందన్నారు. ప్రభుత్వం కల్పిస్తున్న ఇటువంటి అవకాశాలను యువత సద్వినియోగం చేసుకోవాలని పిలుపునిచ్చారు.

Tue, 16 July 2019

విద్యార్థినులకు స్కెల్స్ అవసరం

డాబాగార్డెన్స్ :
 విశాఖ ప్రభుత్వ
 మహిళా డిగ్రీ
 కళాశాలలో
 సోమవారం



మాట్లాడుతున్న రమణారెడ్డి

వరల్డ్ యూత్ స్కెల్స్ డే వేడుకలు నిర్వహించారు. కళాశాలలోని జవహర్ నాలెడ్జ్ కేంద్రం, ఆంధ్రప్రదేశ్ స్కెల్స్ డెవలప్ మెంట్ సంయుక్తంగా నిర్వహించిన కార్యక్రమంలో కళాశాల వైస్ ప్రిన్సిపాల్ డాక్టర్ పి.వి రమణారెడ్డి పాల్గొని మాట్లాడుతూ విద్యార్థినులు ప్రభుత్వం కల్పిస్తున్న పలు నైపుణ్య శిక్షణలను వినియోగించుకోవాలన్నారు. కళాశాల సీనియర్ లెక్చరర్ ఆర్.మంజుల మాట్లాడుతూ జేకేసీ సెంటర్ ద్వారా కమ్యూనికేషన్ స్కెల్స్, టెక్నికల్ స్కెల్స్ వంటివి ఆంధ్రప్రదేశ్ స్కెల్ డెవలప్ మెంట్ ప్రవేశపెట్టిందన్నారు. ఈ ఏడాది కళాశాలలో ఆన్లైన్, ఆఫ్లైన్ ద్వారా పలు స్కెల్స్ కోర్సులు ఏర్పాటు చేసినట్లు చెప్పారు. కళాశాల స్కెల్ డెవలప్ మెంట్ కోఆర్డినేటర్ కె.ప్రశాంతి, జేకేసీ కోఆర్డినేటర్ పి.పద్మప్రియ మాట్లాడుతూ నైపుణ్యాలు అవకాశాలు సృష్టిస్తాయన్నారు. కళాశాల జేకేసీ మెంటర్ వీఎస్ రాజు పాల్గొన్నారు.

Tue, 16 July 2019

Varatha & Sakshi Press Clipping

ఉత్తమ నైపుణ్యాలతో మెరుగైన ఉపాధి

డాబాగార్డెన్స్ , జూలై 15 :
 విశాఖ ప్రభుత్వ డిగ్రీ మహిళా కళాశాలలో గల జవహర్ నాలెడ్జ్ సెంటర్, ఆంధ్రప్రదేశ్ స్కెల్స్ డెవలప్ మెంట్ సంయుక్త ఆధ్వర్యంలో వరల్డ్ యూత్ స్కెల్స్ డేను సోమవారం నిర్వహించారు. కళాశాల వైస్ ప్రిన్సిపాల్ రమణారెడ్డి మాట్లాడుతూ విద్యార్థినులు ప్రభుత్వం కల్పిస్తున్న స్కెల్స్ నేర్చుకుంటే వాటి నుంచి మెరుగైన నైపుణ్యాలు ప్రపంచ వ్యాప్తంగా ఉన్న యువకుల జీవితాలను మారుస్తాయన్నారు. సీనియర్ లెక్చరర్ మంజుల మాట్లాడుతూ కళాశాలలో ఉన్న జేకేసీ సెంటర్ ద్వారా మన కళాశాలలో



సమావేశంలో ప్రసంగిస్తున్న వైస్ ప్రిన్సిపాల్ రమణారెడ్డి

కమ్యూనికేషన్ స్కెల్స్, టెక్నికల్ స్కెల్స్ ఎన్నో రకాల నైపుణ్యాలను పెంపొందించుకోచ్చన్నారు. స్కెల్స్ డెవలప్ మెంట్

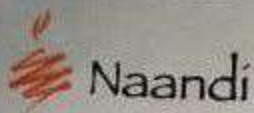
కో-ఆర్డినేటర్ ప్రశాంతి, జేకేసీ కో-ఆర్డినేటర్ పద్మప్రియ, మెంటర్ వీ.ఎన్. రాజు, విద్యార్థులు పాల్గొన్నారు.

ఆంధ్రజ్యోతి

Tue, 16 July 2019
<https://epaper.andhrajyothy.com/c/41451078>



Andhra Jyothi Press Clipping



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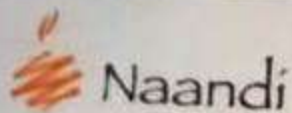
Employability Skill Training

held as part of the Skilling Initiative conducted by

Mahindra Pride Classroom in association with APSSDC

MD & CEO - APSSDC

CEO - Naandi Foundation

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CEO - Naandi Foundation

Creative Thinking online Training programme 05-05-2020

About this Course

In today's ever-growing and changing world, being able to think creatively and innovatively are essential skills. It can sometimes be challenging to step back and reflect in an environment which is fast paced or when you are required to assimilate large amounts of information. Making sense of or communicating new ideas in an innovative and engaging way, approaching problems from fresh angles, and producing novel solutions are all traits which are highly sought after by employers.

SYLLABUS

WEEK -1

Introduction to the Principles of Creativity

In the first week, we focus on the basic principles of creativity and highlight its importance in tackling global challenges. Creativity is explored and applied at two different levels, lower and higher-level creativity.

WEEK-2

Creativity Tools

Augment creativity using different methods of Brainstorming, a creativity approach that aids the generation of ideas in solving a stated problem, focus on the application of brainstorming tools in group activities.

WEEK-3

Thinking Styles

There are many thinking styles which can be helpful in creativity. focus on the principles as well as application of a variety of thinking approaches that can be used at both at an individual level and in a group, under various professional and personal situations, allowing to develop competency and accelerate proficiency in the use of some different thinking styles.

WEEK -4

Morphological Analysis

The Principles of Morphological Analysis and learn how to apply it in various life scenarios, from design to developing movie plot-lines, whilst developing a more systematic approach to idea generation.


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Leadership skills Training course 08-07-2020

Conducted by JKC

Course Abstract

The concept of leadership has been employed within different context and at different levels of analysis e.g. self-leadership, small-group leadership, organizational leadership and national leadership. The primary purpose of this course is to serve as a catalyst for the students of leadership's thinking and dialogue about leaders and the process of leadership

Course Objectives:

To provide a framework for the students to understand the importance of Leadership and team effectiveness in organizations.

To develop an understanding of the interpersonal processes and group dynamics.

To provide a theoretical understanding of leadership practices in organizations.

To provide an understanding of factors influencing teamwork and team leadership.

To evaluate the role of leadership in the development of an institution.

Course Learning Outcomes

By the end of the course the student should be able to:

Explain how global leadership skills contribute to leadership effectiveness.

Understand the leader's role in team-based organizations.

Explain the potential contribution of outdoor training to the development of team leadership.

Explain the basics of leadership during a crisis.

Explain how evidenced based leadership can contribute to contingency and situational leadership.


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STUDENT SUPPORT AND PROGRESSION

(5.13) Capacity Building Skills Enhancement Initiatives taken by the Institution)



ACTIVITY REPORT (2020-2021)

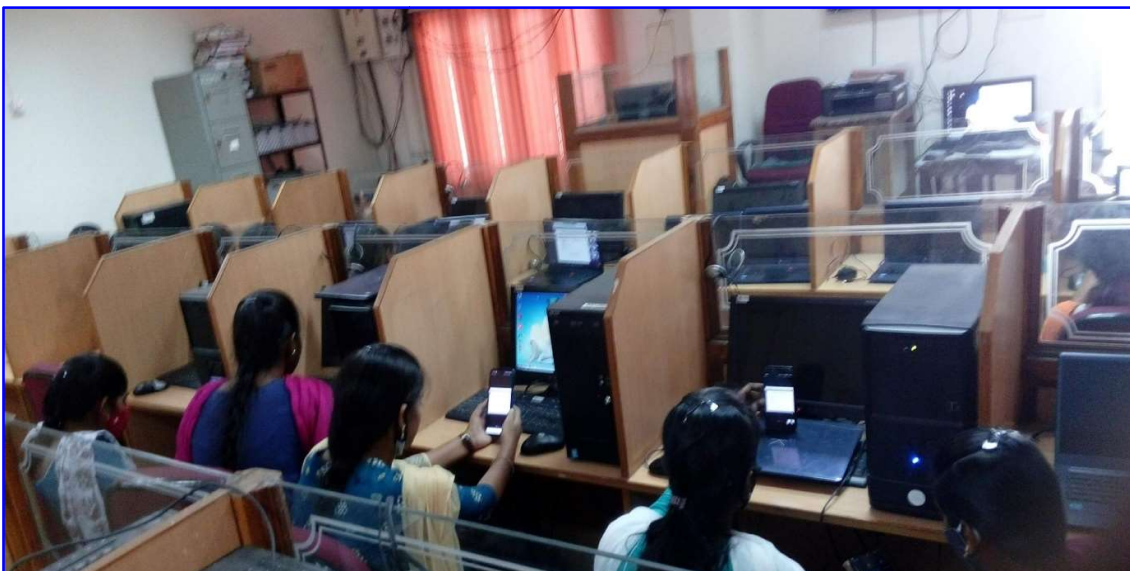
Title of the Activity	Vikas Foundation Collaborated to JKC TCS Training Programme Relived Batch
Date of Activity Organized	25.01.2021 to 15.03.2021 and 10.04.2021 to 24.04.2021.
Name of Department	JKC WOMEN
Chairman	Dr.S.Shobha Rani
Co-ordinator	Dr.P.Padma Priya, Lect.in English
Resource Persons Details	KUSWANTH TCS Trainer, Mumbai
No. of Participants (Student +Staff)	80
Programme report	Started TCS training batch form 25.01.2021 to 15.03.2021 after Vth Semester Examination it is resumed from 10.04.2021 to 24.04.2021. Course targeted on Communicate to Impress, Deliver Presentations with Impact, Develop Soft Skills for the Workplace, write a Winning Resume and Cover Letter, Gain Foundational Skills in IT. Course was conducted both online and offline mode.
Objective of the Activity	To promote 21st century skills required for career progression
Outcome of the Activity	Students were trained in communication skills, writing & presentation skills, Analytical skills, Group discussions etc

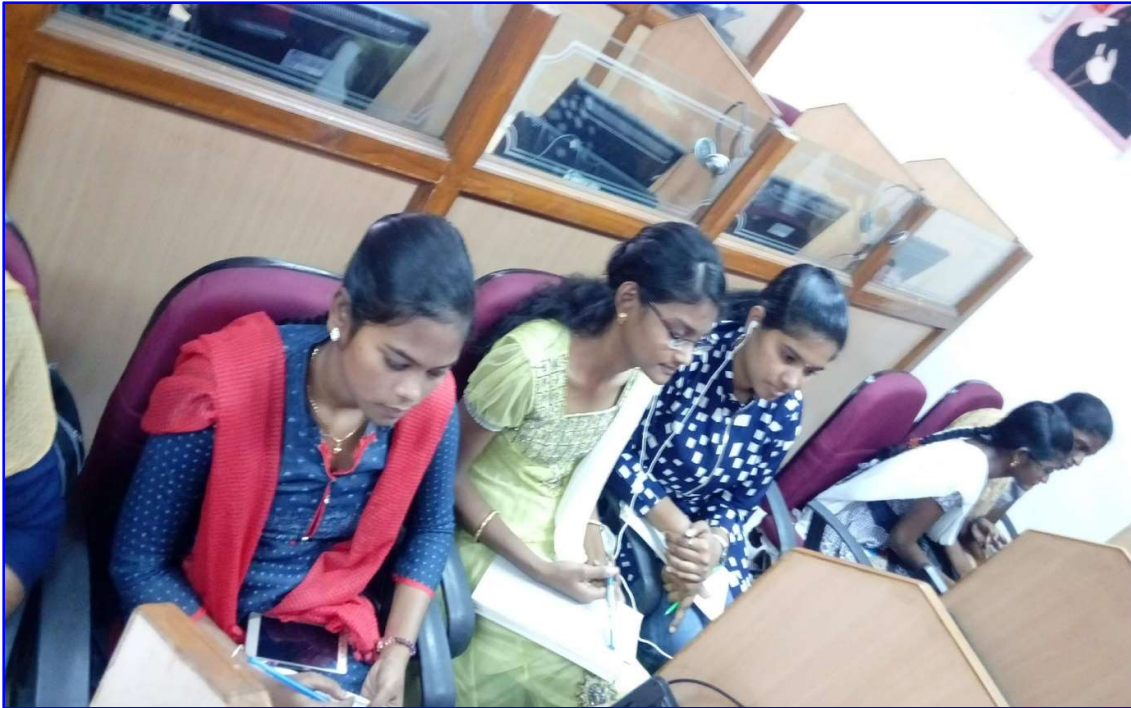


VISAKHA GOVT.DEGREE & P.G. COLLEGE for WOMEN
STUDENT SUPPORT AND PROGRESSION
(5.1.3 Capacity Building Skills Enhancement Initiatives taken by
the Institution)



ACTIVITY REPORT
(2020-2021)





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